

EXHIBIT A

FISCAL YEAR 2004-2005 USER FEES AND CHARGES

(Pages 1-23)

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005**

ADMINISTRATIVE SERVICES - RECREATION DIVISION

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
UTILITY FIELDS			
Non-resident - lights	\$ 40.00	\$ 40.00	Charge per hour per field
Non-resident - without lights	25.00	25.00	Charge per hour per field
Resident - lights	30.00	30.00	Charge per hour per field
Resident - without lights	20.00	20.00	Charge per hour per field
SOFTBALL FIELDS			
Field Preparation	25.00	25.00	Charge per hour per field
Non-resident - lights	40.00	40.00	Charge per hour per field
Non-resident - without lights	25.00	25.00	Charge per hour per field
Resident - lights	30.00	30.00	Charge per hour per field
Resident - without lights	20.00	20.00	Charge per hour per field
BASEBALL FIELDS			
Field Preparation	30.00	30.00	Charge per hour per field
Non-resident - lights	40.00	40.00	Charge per hour per field
Non-resident - without lights	35.00	35.00	Charge per hour per field
Resident - lights	30.00	30.00	Charge per hour per field
Resident - without lights	20.00	20.00	Charge per hour per field
REFUNDABLE TOURNAMENT DEPOSIT		100.00	Proposing \$100 per field per event
DOWNTOWN RECREATION CENTER			
Clean-up Fee	25.00	25.00	Per event
Gymnasium Rental - Non-resident/Non-profit	50.00	50.00	Charge per hour, 2 hour minimum
Gymnasium Rental - Non-resident/Private	75.00	75.00	Charge per hour, 2 hour minimum
Gymnasium Rental - Resident/Non-profit	35.00	35.00	Charge per hour, 2 hour minimum
Gymnasium Rental - Resident/Private	65.00	65.00	Charge per hour, 2 hour minimum
Multi-Purpose Room - Resident/Non-profit	25.00	25.00	Charge per hour, 2 hour minimum
Multi-Purpose Room - Resident/Private	40.00	40.00	Charge per hour, 2 hour minimum

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005**

ADMINISTRATIVE SERVICES - RECREATION DIVISION

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
DOWNTOWN RECREATION CENTER (con't)			
Multi-Purpose Room - Non-resident/Private	\$ 50.00	\$ 50.00	Charge per hour, 2 hour minimum
Pool Rental - Non-resident/Private	60.00	60.00	Charge per hour, 2 hour minimum
Pool Rental - Resident/Non-profit	35.00	35.00	Charge per hour, 2 hour minimum
Pool Rental - Resident/Private	50.00	50.00	Charge per hour, 2 hour minimum
Refundable Deposit	150.00	150.00	\$150 per event
BALEARIC COMMUNITY CENTER			
Adobe Room - Resident/Non-profit	20.00	30.00	Charge per hour, 2 hour minimum
Adobe Room - Resident/Private	35.00	52.00	Charge per hour, 2 hour minimum
Adobe Room - Resident/Commercial	45.00	90.00	Charge per hour, 2 hour minimum
Adobe Room - Non-resident/Non-profit	25.00	50.00	Charge per hour, 2 hour minimum
Adobe Room - Non-resident/Private	40.00	80.00	Charge per hour, 2 hour minimum
Adobe Room - Non-resident/Commercial	45.00	135.00	Charge per hour, 2 hour minimum
Adobe Room Refundable Deposit	250.00	250.00	\$250 per event
Sierra Room - Resident/Non-profit	15.00	22.00	Charge per hour, 2 hour minimum
Sierra Room - Resident/Private	20.00	30.00	Charge per hour, 2 hour minimum
Sierra Room - Resident/Commercial	25.00	50.00	Charge per hour, 2 hour minimum
Sierra Room - Non-resident/Non-profit	20.00	40.00	Charge per hour, 2 hour minimum
Sierra Room - Non-resident/Private	25.00	50.00	Charge per hour, 2 hour minimum
Sierra Room - Non-resident/Commercial	25.00	75.00	Charge per hour, 2 hour minimum
Sierra Room Refundable Deposit	100.00	100.00	\$100 per event
Additional fees			
Easel with Flip Pad	20.00	20.00	Rental fee per item per event
TV - 24"	25.00	25.00	Rental fee per item per event
VCR/DVD	15.00	15.00	Rental fee per item per event
Overhead Projector with Screen	15.00	15.00	Rental fee per item per event
Portable PA System	10.00	10.00	Rental fee per item per event

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
ADMINISTRATIVE SERVICES - RECREATION DIVISION**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
NEIGHBORHOOD COMMUNITY CENTER			
Adams Room - Resident/Non-profit*	\$ 50.00	\$ 50.00	Charge per hour, 2 hour minimum
Adams Room - Resident/Private	105.00	105.00	Charge per hour, 2 hour minimum
Adams Room - Non-resident	135.00	155.00	Charge per hour, 2 hour minimum
Adams Room - Commercial	155.00	205.00	Charge per hour, 2 hour minimum
Alcoves - Resident/Non-profit*	10.00	10.00	Charge per hour, 2 hour minimum
Alcoves - Resident/Private	15.00	15.00	Charge per hour, 2 hour minimum
Alcoves - Non-Resident	20.00	25.00	Charge per hour, 2 hour minimum
Alcoves - Commercial	25.00	35.00	Charge per hour, 2 hour minimum
Baker Room - Resident/Non-profit*	45.00	45.00	Charge per hour, 2 hour minimum
Baker Room - Resident/Private	85.00	85.00	Charge per hour, 2 hour minimum
Baker Room - Non-resident	115.00	135.00	Charge per hour, 2 hour minimum
Baker Room - Commercial	135.00	185.00	Charge per hour, 2 hour minimum
Costa Mesa Room - Resident/Non-profit*	75.00	75.00	Charge per hour, 2 hour minimum
Costa Mesa Room - Resident/Private	125.00	125.00	Charge per hour, 2 hour minimum
Costa Mesa Room - Non-resident	155.00	175.00	Charge per hour, 2 hour minimum
Costa Mesa Room - Commercial	175.00	225.00	Charge per hour, 2 hour minimum
Hamilton Room - Resident/Non-profit*	20.00	20.00	Charge per hour, 2 hour minimum
Hamilton Room - Resident/Private	25.00	25.00	Charge per hour, 2 hour minimum
Hamilton Room - Non-resident	35.00	55.00	Charge per hour, 2 hour minimum
Hamilton Room - Commercial	40.00	90.00	Charge per hour, 2 hour minimum
Seminar Rooms - Resident/Non-profit*	15.00	15.00	Charge per hour, 2 hour minimum
Seminar Rooms - Resident/Private	25.00	25.00	Charge per hour, 2 hour minimum
Seminar Rooms - Non-resident	30.00	50.00	Charge per hour, 2 hour minimum
Seminar Rooms - Commercial	35.00	85.00	Charge per hour, 2 hour minimum

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005**

ADMINISTRATIVE SERVICES - RECREATION DIVISION

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
NEIGHBORHOOD COMMUNITY CENTER (con't)			
Victoria Room - Resident/Non-profit*	\$ 25.00	\$ 25.00	Charge per hour, 2 hour minimum
Victoria Room - Resident/Private	35.00	35.00	Charge per hour, 2 hour minimum
Victoria Room - Non-resident	40.00	60.00	Charge per hour, 2 hour minimum
Victoria Room - Commercial	45.00	95.00	Charge per hour, 2 hour minimum
Additional Fees			
Cancellation of Reservation	20.00	20.00	Price is per cancellation
Full kitchen use - Resident/Non-profit	25.00	25.00	Per hour, 2 hour minimum, during event hours only
Full kitchen use - Resident/Private	25.00	30.00	Per hour, 2 hour minimum, during event hours only
Full kitchen use - Non-resident	25.00	35.00	Per hour, 2 hour minimum, during event hours only
Full kitchen use - Commercial	25.00	50.00	Per hour, 2 hour minimum, during event hours only
Partial kitchen use - Resident/Non-profit	15.00	15.00	Per hour, 2 hour minimum, during event hours only
Partial kitchen use - Resident/Private	15.00	20.00	Per hour, 2 hour minimum, during event hours only
Partial kitchen use - Non-resident	15.00	25.00	Per hour, 2 hour minimum, during event hours only
Lobby - Resident/Non-profit*	10.00	10.00	Per hour, 2 hour minimum, during event hours only
Lobby - Resident/Private	15.00	15.00	Per hour, 2 hour minimum, during event hours only
Lobby - Non-resident	20.00	20.00	Per hour, 2 hour minimum, during event hours only
Lobby - Commercial	25.00	50.00	Per hour, 2 hour minimum, during event hours only
Outdoor Patio - Resident/Non-profit*	10.00	10.00	Per hour, 2 hour minimum, during event hours only
Outdoor Patio - Resident/Private	15.00	15.00	Per hour, 2 hour minimum, during event hours only
Outdoor Patio - Non-resident	20.00	20.00	Charge per hour, 2 hour minimum
Outdoor Patio - Commercial	25.00	50.00	Charge per hour, 2 hour minimum
Refundable Deposit (CM Room)	500.00	500.00	Deposit per event
Refundable Deposit (Seminar Rooms)	100.00	100.00	Deposit per event
Transfer of Reservation	20.00	20.00	Price is per each transfer
Unauthorized time	150.00	150.00	Price is per hour
Additional Items			
Coffee service (100 cups)	25.00	25.00	Price per event per number of cups
Coffee service (50 cups)	15.00	15.00	Price per event per number of cups

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
ADMINISTRATIVE SERVICES - RECREATION DIVISION**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
NEIGHBORHOOD COMMUNITY CENTER (con't)			
Additional Items (con't)			
Coffee urn (100 cups)	\$ 20.00	\$ 20.00	Price per use of each item
Coffee urn (50 cups)	10.00	10.00	Price per use of each item
Easel	5.00	5.00	Price per use of each item
Easel with flip chart	20.00	20.00	Price per use of each item
Lapel Microphone (Deposit)	100.00	100.00	Deposit per event
Lapel Microphone (Use)	25.00	25.00	Price per use of each item, new feature, new fee
Microphone	10.00	10.00	Price per use of each item
Microphone Stand	5.00	5.00	Price per use of each item
Overhead projector	15.00	15.00	Price per use of item
Portable Bars	25.00	25.00	Price per event
Slide projector	15.00	15.00	Price per use of each item
Video projector	150.00	150.00	Price per event
Video projector (Deposit)	1,000.00	1,000.00	Deposit per event
VCR	15.00	15.00	Price per event
TV - 25"	15.00	15.00	Price per event
TV - 32"	30.00	30.00	Price per event
Weekday Monday - Friday. Weekday rates end Friday at 5:00 PM			
Alcoves include Elden & Wilson. Seminar rooms include Fairview, Harper, Paularino, Capri & Dakota			
PARK FEES			
Park Utility Fee - Gas or Electric /event	25.00	35.00	
PARK RESERVATION FEES			
Basketball Court w/rental of shelter	5.00	10.00	Charge per event
Volleyball Court w/rental of shelter	5.00	10.00	Charge per event

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
ADMINISTRATIVE SERVICES - RECREATION DIVISION**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
PARK RESERVATION FEES (con't)			
Non-Resident/Non-profit/Commerical 0 - 50	\$ 35.00	\$ 100.00	Fee is per use
Non-Resident/Non-profit/Commerical 51 -150	100.00	200.00	Fee is per use
Non-Resident/Non-profit/Commerical 151 - 500	200.00	300.00	Fee is per use
Resident/Non-profit 0 - 50	25.00	25.00	Fee is per use
Resident/Nonprofit 51 - 150	75.00	75.00	Fee is per use
Resident/Non-profit 151 -200	100.00	100.00	Fee is per use
Refundable Deposit -	100.00	100.00	Deposit per event
for bounce houses, pony rides, caterers,			
company picnics, pinatas or weddings			
Refundable Security/Cleaning Deposit	100.00	100.00	Deposit for over 50 people
SHOW WAGON*			
1st Day Rental	250.00	250.00	Rental Fee 1st day
Delivery/Pick-up	85.00	85.00	Fee per event
Each additional day	75.00	75.00	Rental fee each additional day
Extended Stage	75.00	75.00	Rental fee per event
Refundable Deposit	100.00	100.00	Deposit per event
COMMUNITY GARDENS			
Non-resident	60.00	60.00	Charge per plot for one year.
Resident	30.00	30.00	Charge per plot for one year.
Key Deposit	0.00	20.00	Deposit per key
JOB CENTER			
Non-resident	5.00	5.00	One time fee for non-resident day workers.
Resident	No Charge	No Charge	

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005**

ADMINISTRATIVE SERVICES - TELECOMMUNICATIONS

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
Public Safety Communications Tape	\$ 35.00	\$ 36.00	Hourly rate includes audiotape stock \$0.54
Video Tape Duplication	13.00	19.00	Rate includes videotape stock \$2.10

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
CITY MANAGER - CITY CLERK**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
Certification of Documents	\$ 5.00	\$ 5.00	
Election Late Filing Fee	10.00 per day	10.00 per day	Fee (per day) set by State Government Code Section 91013. Maximum amount is \$100.
Film Permit *	125.00	300.00	Name changed from Location Right of Way, price/day.
Municipal Code Book	95.00	100.00	Materials cost is \$70 per book
Municipal Code Supplement	30.00	32.00	Outside cost is \$21.50 per supplement/annual
Photocopies--City Wide	0.10	0.10	Fee is per page

*May require a deposit and additional fees to cover cost of extra City staff time and/or facility use as deemed necessary.

**\$50/hour; \$200 max/day

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
DEVELOPMENT SERVICES**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
PLANNING			
Administrative Adjustment	\$ 630.00	see comments	no change pending Council decision on proposed changes to permit processing
Conditional Use Permit	980.00	see comments	no change pending Council decision on proposed changes to permit processing
Conditional Use Permit - Minor	630.00	see comments	no change pending Council decision on proposed changes to permit processing
Continued Public Hearing	330.00	\$ 410.00	Due to applicant's request or incomplete app.
Density Bonus Review	1,000.00	1,415.00	
Design Review	720.00	see comments	no change pending Council decision on proposed changes to permit processing
Development Agreement	cost	cost	Minimum deposit is \$5,000
Dev Agrmt - Annual Rev Plan Comm.	1,090.00	1,170.00	
Dev Agrmt - Annual Review Council	1,455.00	1,555.00	
Development Review	650.00	715.00	
Environmental Impact Report	cost	cost	Consultant cost + 10%
Flood Ins/Zoning Confirmation Ltr	25.00	30.00	
Gen Plan Amendment - Screening	635.00	see comments	no change pending Council decision on proposed changes to permit processing
General Plan Amendment	2,315.00	3,000.00	Fee = \$2,315 + \$125/acre >1 acre or cost of consultant + 10% if applicable
Lot Line Adjustment	505.00	625.00	
Master Plan and Amend/Plan Comm	950.00	see comments	no change pending Council decision on proposed changes to permit processing
Master Plan and Amend/Council	950.00	see comments	no change pending Council decision on proposed changes to permit processing
Minor Design Review	460.00	505.00	
Mobile Home Park Conversion	1,837.00	3,880.00	
Negative Declaration	635.00	820.00	Or Consultant + 10%, whichever is greater
Offsite Haz. Waste Fac/Comm	cost	cost	consult cost + 10% (minimum \$1,000 deposit)
Offsite Haz. Waste Fac/Condt'l Use	cost	cost	consult cost + 10% (minimum \$1,000 deposit)
Offsite Haz. Waste Fac/Notice	cost	cost	consult cost + 10% (minimum \$1,000 deposit)
Planned Signing Program	450.00	505.00	
Planning Action Time Ext/Renewal	285.00	355.00	
Public Entertainment Permit	365.00	550.00	
Redevelopment Action	1,365.00	1,785.00	
Rehearing/Appeal - all decisions	810.00	955.00	
Removal of Signs/Public R-O-W	8.00	10.00	
Res Common Int Dev. Conversion	885.00	see comments	no change pending Council decision on proposed changes to permit processing

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
DEVELOPMENT SERVICES**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
<u>PLANNING (con't)</u>			
Rezone	\$ 1,365.00	see comments	no change pending Council decision on proposed changes to permit processing
Specific Plan Amendment	1,365.00	\$ 1,720.00	
Specific Plan Conformity Review	675.00	see comments	no change pending Council decision on proposed changes to permit processing
Tenant Relocation Report Review	cost	cost	Consult cost + 10% (Adopted August 2003)
Tract and Parcel Map	910.00	see comments	no change pending Council decision on proposed changes to permit processing
Variance	980.00	see comments	no change pending Council decision on proposed changes to permit processing
Zoning Administrator Appeal - all	470.00	see comments	no change pending Council decision on proposed changes to permit processing
Zoning Admin. Time Ext/Renewal	230.00	285.00	
<u>BUILDING & SAFETY</u>			
Building Permit	2001 CBC Rates	2001 CBC Rates	Fee is 65% of permit fee which varies with valuation. Rates based on valuation adjusted.
Electrical Permit	2001 CBC Rates	2001 CBC Rates	
Late Fees/Permit Processing Permit Required 45 days in adv			Late fee assessed on the cost of the permit.
1-15 days late	33% of fee	33% of fee	Applications received late may not be accepted if insufficient time to process.
16-30 days late	67% of fee	67% of fee	
31-45 days late	100% of fee	100% of fee	
Mechanical Permit	2001 CBC Rates	2001 CBC Rates	Updated every three years by the State Building Standards
Plan Check	2001 CBC Rates	2001 CBC Rates	
Plumbing Permit	2001 CBC Rates	2001 CBC Rates	For each additional unit over 4 units
Report of Res Bldg (Per Unit)	23.00	30.00	
Res Bldg Inspection (Per Unit)	70.00	90.00	
Seasonal Agricultural Permit	30.00	30.00	

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
FINANCE**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
Bad Check Fee	\$ 25.00	\$ 25.00	Per CA Civil Code Sec 1719 max \$25/ist check; \$35/subseq check
Christmas Tree Lot Permit	150.00	170.00	\$ 200 deposit for clean up
Fireworks Stand Permit	150.00	235.00	\$ 200 deposit for clean up
Home Occupation Permit	35.00	40.00	One-time permit
Operator Permit	40.00	45.00	
Other Miscellaneous Permit	-	25.00	
Sidewalk/Parking Lot Sale Permit	35.00	25.00	
Solicitation Permit	100.00	125.00	
Special Event Permit	100.00	400.00	
Temporary Vendor Permit	90.00	25.00	

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
FIRE (TRAINING FACILITY RENT)**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
A. Facilities Rent - Priority 2 - Hourly			
Classroom	\$ 25.00	\$ 25.00	Hourly rate for government agencies & community colleges
Drafting Pit	30.00	30.00	Hourly rate for government agencies & community colleges
Drill Grounds Tower	30.00	30.00	Hourly rate for government agencies & community colleges
Confined Space Rescue Prop	30.00	30.00	Hourly rate for government agencies & community colleges
Flashover Training	-	100.00	No instructor; \$250 if with instructor
B. Facilities Rent - Priority 3 - Hourly			
Classroom	35.00	35.00	Hourly rate for all other users
Drafting Pit	40.00	40.00	Hourly rate for all other users
Drill Grounds Tower	40.00	40.00	Hourly rate for all other users
Confined Space Rescue Prop	40.00	40.00	Hourly rate for all other users
Flashover Training	-	100.00	No instructor; \$250 if with instructor
C. Facilities Rent - Priority 2 - Daily			
Classroom	150.00	150.00	Daily rate for government agencies & community colleges
Drafting Pit	180.00	180.00	Daily rate for government agencies & community colleges
Drill Grounds Tower	180.00	180.00	Daily rate for government agencies & community colleges
Confined Space Rescue Prop	180.00	180.00	Daily rate for government agencies & community colleges
Flashover Training	-	100.00	No instructor; \$250 if with instructor - only nights - Fall & Winter sessions
D. Facilities Rent - Priority 3 - Daily			
Classroom	210.00	210.00	Daily rate for all other users
Drafting Pit	240.00	240.00	Daily rate for all other users
Drill Grounds Tower	240.00	240.00	Daily rate for all other users
Confined Space Rescue Prop	240.00	240.00	Daily rate for all other users
Flashover Training	-	100.00	No instructor; \$250 if with instructor - only nights - Fall & Winter sessions

Note: No charges for Priority 1 (Central Net Member City Fire Departments which are the cities of Fountain Valley, Huntington Beach and Newport Beach)

No charges for Priority 2 (Costa Mesa City Non-Fire Departments)

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
FIRE**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
<u>FIRE</u>			
False Alarm	\$ 245.00	\$ 310.00	1st false alarm in 12 month period is free.
Fire Clearance Inspection	50.00	50.00	As of 8-14-92 State allowed fee - max \$50
Fire Incident Report	15.00	15.00	Cover cost of copies.
High-Rise Building Inspection	215.00	270.00	Fee is per hour.
Paramedic, Non-Res - Adv	295.00	see comments	To be replaced by EMS subscription.
Paramedic, Non-Res - Basic	185.00	see comments	To be replaced by EMS subscription.
Uniform Fire Code Permit - Initial	115.00	145.00	
Uniform Fire Code Permit - Renew	25.00	400.00	
<u># OF HAZARDOUS MATERIALS DISCLOSURE FEES</u>			
1-2	325.00	370.00	
3-4	350.00	390.00	
5-6	370.00	415.00	
7-10	390.00	435.00	
11-14	415.00	460.00	
15-20	440.00	480.00	
21+	460.00	505.00	

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
POLICE**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
Adult Entertainment Permit	\$ 85.00	\$ 115.00	
Adult Practioner Permit	215.00	235.00	
Adult Practioner Renewal	150.00	150.00	
Clearance Letter	20.00	20.00	
Contract Policing	hrly rate	hrly rate	Rates set annually per Admin Reg. 2.13. (11/17/99).
Dog License	20.00	20.00	
Dog License, Spayed/Neutered	10.00	10.00	Fee set at 1/2 of normal fee based on CCMC 3-102
Drug/Sex Offender Registration	-	-	Offenders required by law to register
DUI Emergency Response	1,000.00	400.00	Maximum charge \$1,000 per incident by Police and/or Fire (per State Code)
False Alarm - Commercial/Residential	130.00	160.00	1st 2 false alarms free in 12 month period.
Fingerprinting	30.00	10.00	Per Penal Code Section 13300 limit \$10
Jail Booking Fee - City	80.00	270.00	
Jail Booking Fee - Huntington Beach	125.00	125.00	per contract
Large Party Disturbance	cost	cost	Fee = costs, maximum of \$500/incident set by municode 11-172
Massage Establishment Permit	215.00	235.00	
Massage Establishment Renewal	150.00	150.00	
Massage Manager Exam	215.00	310.00	
Massage Manager Permit	215.00	235.00	
Massage Manager Renewal	150.00	150.00	
Massage Practitioner Permit	215.00	235.00	
Massage Practitioner Renewal	150.00	150.00	
Massage Practitioner Test	215.00	310.00	
Peddler/Solicitor Permit	55.00	65.00	Plus \$32 fingerprint fee paid to DOJ.
Photograph	35.00	40.00	\$35 for initial photo; \$6 ea additional 8"x12" and \$3.75 ea additional 4"x6"; \$29.75 per CD; \$29.75 first frame from scanned negatives; \$1 ea additiona;
Police Report	9.00	9.00	Per Govt Code Section 6253(b)
Vehicle Impound Storage - Private	20.00	20.00	New law limits police involvement in these cases.
Vehicle Impound Storage - Public	35.00	85.00	

**CITY OF COSTA MESA
USER FEES AND CHARGES
FISCAL YEAR 2004-2005
PUBLIC SERVICES**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	COMMENTS
Blueprints	\$ 5.00	\$ 5.00	Fee is per page.
Construction Access Permit	150.00	185.00	
Construction Dumpster Permit	30.00	35.00	Per site/2 weeks
Curb and Gutter Permit	235.00	300.00	
Curb Drain	175.00	250.00	
Drainage Fee	1,000.00	1,000.00	Fee per acre set by MuniCode section 15-67.
Driveway Approach	270.00	400.00	
Encroachment Permit	310.00	380.00	
Final Map Check	70.00/hr	180/hr	Avg processing time is 25 hours.
Lane Closure Permit	155.00	180.00	
Oversize Load Permit	16.00	16.00	Max per CVC \$16/single trip fee; annual \$90
Public R/W Inspection	85.00	100.00	Fee is for staff time and starts after 2nd hr.
Sidewalk Permit	245.00	315.00	
Storm Drain Connection	265.00	350.00	
Street Cut - Arterial	260.00	320.00	
Street Cut - Local	200.00	245.00	
Street Improvement Plan Check	66.00/hr.	155/hr	
Trash Hauler Permit Fee	490.00	550.00	Includes consultant cost & recycling program costs.
Utility Permit	175.00	215.00	
Vacation/Abandonment of R-O-W	150.00	150.00	Nonrefundable \$150 flat fee; Council approved 1/5/04
Wheelchair Ramp	235.00	300.00	

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ADMINISTRATIVE ADJUSTMENT -- Processing fee for a request to the Zoning Administrator for administrative adjustment (minor variation from development standards in the Zoning Code).

ADULT ENTERTAINMENT PERMIT -- Special permit required for the following types of business: escort bureaus, massage parlors, out-call massage services, model studios, and other related businesses.

ADULT PRACTITIONER PERMIT / RENEWAL -- A permit required for individuals working in the adult entertainment industry.

APPEAL – ALL -- See Rehearing/Appeal All Decisions

BAD CHECK FEE -- Fee charged if a check is returned to the City as NSF, payment stopped, closed account, etc. State Government Code sets this fee at a maximum of \$100.

BLUEPRINTS -- Fee charged for copies of City blueprint documents for the public.

BUILDING PERMIT -- Permit required for the construction or modification of a building, as required by the Uniform Building Code.

CERTIFICATION OF DOCUMENTS -- Fee for attesting that a document is an authentic copy of an original document held by the City.

CHRISTMAS TREE LOT PERMIT -- Permit plus cleanup deposit required to sell Christmas trees. Cleanup deposit is fully refundable.

CLEARANCE LETTER -- Letter written by the Police Department that states the charges against an individual have been cleared.

COMMUNITY GARDENS -- Fee is for the rental of a garden parcel for the calendar year (Jan – Dec). Gardener is allowed to grow plants, fruits, flowers in the parcel. City supplies parcel and water, gardener provides all material, labor and plants.

CONDITIONAL USE PERMIT (CUP) -- Processing fee for a request to Planning Commission for a conditional use permit for a specified use in the Zoning Code.

CONDITIONAL USE PERMIT (CUP) - MINOR -- Processing fee for a request to the Zoning Administrator for a minor conditional use permit for specified uses in the Zoning Code.

CONTINUED PUBLIC HEARING -- Fee to cover additional processing costs of private development or land use entitlement application incurred as a result of request to continue item beyond originally scheduled public hearing.

CONTRACT POLICING -- Police services provided for special events on an hourly basis.

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CONSTRUCTION ACCESS PERMIT -- A permit issued by the Public Services Department to guarantee the clean up and protection of existing improvements within public right-of-way during construction on private property. The permit has a fixed issuance fee and a graduated cash deposit amount based upon the dimensions of the private property fronting the public street.

CONSTRUCTION DUMPSTER PERMIT -- Fee charged to place a construction debris dumpster in the public right-of-way.

CURB AND GUTTER PERMIT -- Fee charged for permitting and inspecting construction of curb and gutter.

CURB DRAIN -- Fee charged for permitting and inspecting curb drain.

DENSITY BONUS REVIEW -- Processing fee for a request to the City Council for a residential density bonus.

DESIGN REVIEW -- A review of any residential development, except a planned development, resulting in three or more dwelling units on a lot.

DEVELOPMENT AGREEMENT -- Processing fee for a request to the City Council to consider a privately-initiated development agreement.

DEVELOPMENT AGREEMENT -- ANNUAL REVIEW CITY COUNCIL -- Processing fee for the City Council to annually review an existing development agreement.

DEVELOPMENT AGREEMENT -- ANNUAL REVIEW PLANNING COMMISSION -- Processing fee for the Planning Commission to annually review an existing development agreement.

DEVELOPMENT REVIEW -- Processing fee for a request to the Planning Division to review a private development project, which conforms to development standards in multi-family residential, commercial, or industrial zones.

DOG LICENSE -- Annual license fee for every person who owns, possesses, keeps or harbors a dog over the age of four months.

DOG LICENSE, SPAYED / NEUTERED -- Annual license fee for every person who owns, possesses, keeps, or harbors a dog over the age of four months which has been spayed or neutered.

DRAINAGE FEE -- Fee required on a per acre basis of land being developed in accordance with the master drainage plan.

DRIVEWAY APPROACH (RESIDENTIAL AND COMMERCIAL) -- Fee charged for permitting and inspecting driveway approaches.

DRUG / SEX OFFENDER REGISTRATION -- Persons convicted of drug related or sex crimes that reside within the City of Costa Mesa must register with the Police Department. This is required by law and there is no fee.

DUI EMERGENCY RESPONSE -- Fee charged to driver causing DUI (Driving Under the Influence) accident requiring police and/or fire response.

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ELECTION LATE FILING FEE -- Fee set by Government Code regarding late filing of election materials.

ELECTRICAL PERMIT -- Permit required for new or modifications to existing electrical sources.

ENCROACHMENT PERMIT -- Processing fee for encroachment of private improvements into public right-of-way.

ENVIRONMENTAL IMPACT REPORT -- Fees charged for contract administration, review, and processing of a private project environmental impact report as required by the California Environmental Quality Act.

FACILITY FEES -- Hourly rental rates for use of the three Community Centers.

FALSE ALARM -- Fee charged for the activation of an alarm system through mechanical failure, accidental tripping, malfunction, misuse, or the neglect of the owner or lessee of an alarm system, or of their employees or agents.

FILM PERMIT --Written authorization, accompanied by a fee, that a production company or individual(s) shall obtain prior to staging, filming and commercial still photography on any City-owned property, or when filming on private property includes the use of specified items as described in Title 9, Chapter V., Filming Activities, of the Costa Mesa Municipal Code.

FINAL MAP CHECK -- Final review of tract and parcel map.

FINGERPRINTING -- Fee charged to fingerprint individuals for bonding, insurance purposes, pushcart operators, etc.

FIRE CLEARANCE INSPECTION -- Fee for state-mandated inspection of day car centers, drug rehab centers, some in-house convalescent care in which the center is funded by the State Department of Social Services. State allows a fee to be charged as of August 14, 1992.

FIRE INCIDENT REPORT -- Fee for providing a copy of Fire Reports.

FIREWORKS STAND PERMIT -- Permit plus cleanup deposit required of a non-profit organization to sell fireworks. Cleanup deposit is fully refundable.

FLOOD INSURANCE / ZONING CONFIRMATION LETTER -- Fee assessed for preparation of a letter certifying the status of a piece of property in relation to the Federal Flood Insurance Rate Map or the zoning of property relating to the status of building permits, complaints, and non-conforming use status.

GENERAL PLAN AMENDMENT -- Processing fee for privately initiated request to the City Council to amend the General Plan.

GENERAL PLAN AMENDMENT SCREENING -- Processing fee for a request to the City Council for initial screening of privately-initiated General Plan Amendment.

HAZARDOUS MATERIALS DISCLOSURE FEE -- Fee assessed by Fire Prevention to track and record stored hazardous materials.

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HIGH-RISE BUILDING INSPECTION -- Annual inspection for State high-rise certification for all fire hazard and life safety considerations.

HOME OCCUPATION PERMIT -- Permit fee required for a business operating out of a residence.

JAIL BOOKING FEE - CITY -- Fee charged to individuals booked at the Costa Mesa jail or charged to other agencies to use the jail facility.

JAIL BOOKING FEE – HUNTINGTON BEACH – Fee charged to female arrestees housed at the Huntington Beach City Jail. Female arrestees are not housed in the Costa Mesa Jail.

JOB CENTER -- Fee charged to employers using the City Job Center services to locate day hires.

LANE CLOSURE PERMIT -- Fee assessed for any lane closure of City street(s).

LARGE PARTY DISTURBANCE -- Fee charged for the assignment of police officers in response to a return or second call to the same location after the distribution of a written warning that a large party, gathering or event violates the law.

LATE FEES / PERMIT PROCESSING -- Fee charged for special event permits not procured in a timely manner.

LOT LINE ADJUSTMENT -- Processing fee for a request to the Zoning Administrator for an adjustment between parcel lot lines.

MASSAGE ESTABLISHMENT EXAM -- Processing fee assessed by the Police Department to administer the Costa Mesa Massage Establishment Municipal Code Exam and the Massage Professional's Establishment and Manager's Exam.

MASSAGE ESTABLISHMENT PERMIT -- Processing fee assessed by the Police Department to regulate and monitor Massage Establishments.

MASSAGE ESTABLISHMENT RENEWAL -- Processing fee assessed by the Police Department to renew Massage Establishment Permit.

MASSAGE MANAGER EXAM -- Processing fee assessed by the Police Department to administer the Massage Professional's Exam, Establishment and Manager's Exam and the Costa Mesa Municipal Code Massage Practitioner's Exam.

MASSAGE MANAGER PERMIT -- Processing fee assessed by the Police Department for background checks and monitoring of Massage Establishment Practitioners.

MASSAGE MANAGER RENEWAL -- Processing fee assessed by the Police Department to renew Massage Manager Permit.

MASSAGE PRACTITIONER PERMIT -- Processing fee assessed by the Police Department for background checks and monitoring of Massage Establishment Permit.

MASSAGE PRACTITIONER RENEWAL -- Processing fee assessed by the Police Department to renew Massage Practitioner Permit.

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MESSAGE PRACTITIONER TEST -- Processing fee assessed by the Police Department to administer the Massage Professional's Exam and the Costa Mesa Municipal Code Massage Practitioners Exam.

MASTER PLAN AND AMENDMENT / PLANNING COMMISSION -- Processing fee for a request for a master plan approval or an amendment to an approved master plan in zoning districts where the Planning Commission is specified as the final review authority for a master plan.

MASTER PLAN AND AMENDMENT / COUNCIL -- Processing fee for a request for a master plan approval or an amendment to an approved master plan in zoning districts where the City Council is specified as the final review authority for a master plan.

MECHANICAL PERMIT -- Permit required for installation of new or modifications of existing mechanical devices (e.g., heaters, air conditioners, etc.).

MINOR DESIGN REVIEW -- Fee for Zoning Administrator review of specified two-story residential development or additions resulting in no more than two dwelling units on a lot.

MOBILE HOME PARK CONVERSION -- Processing fee for a request to the Planning Commission to allow the conversion of an existing mobile home park to another type of land use.

MUNICIPAL CODE BOOK -- Fee charged for a copy of the entire Costa Mesa Municipal Code.

MUNICIPAL CODE SUPPLEMENT -- Fee charged to obtain an annual update to the Costa Mesa Municipal Code.

NEGATIVE DECLARATION -- Fee charged for the preparation of initial study and negative declaration for private development project as required by California Environmental Quality Act.

OFF-SITE HAZARDOUS WASTE FACILITY / COMM -- Fee charged to offset costs of establishing and convening the Local Assessment Committee as required by State law.

OFF-SITE HAZARDOUS WASTE FACILITY – CONDITIONAL USE -- Processing fee for request to the City Council for a conditional use permit for an off-site hazardous waste facility.

OFF-SITE HAZARDOUS WASTE FACILITY - NOTICE OF INTENT -- Fee charged to process a notice of intent, and carry out all notification requirements as required by State law.

OPERATOR PERMIT -- Permit required for the driver of a commercial vehicle who engages in the vending of goods or merchandise from a vehicle.

OTHER MISCELLANEOUS PERMIT -- any other permit that are not listed in the fee schedule.

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OVERSIZE LOAD PERMIT -- Permit required to operate or move a vehicle or combination of vehicles of a size or weight that exceeds the maximum specified in the California Vehicle Code.

PARAMEDIC FEE - NON-RESIDENT (BASIC AND ADVANCED) -- Fee charged for paramedic services to non-residents.

PARK RESERVATION FEE -- Fee charged for the reservation of parks, picnic areas, etc.

PARK UTILITIES FEE (GAS OR ELECTRIC) -- Fee charged for the use of park gas grill or electrical outlet.

PEDDLER / SOLICITOR PERMIT -- Required by businesses who wish to peddle/solicit door-to-door within the City limits.

PHOTOCOPIES - CITYWIDE -- Fee charged to make photocopies of documents for the public.

PHOTOGRAPH -- Fee charged for sale of photographs taken by the Police Department. Photographs can be requested by attorneys, insurance companies and individuals involved in traffic accidents. Cost recovered is for processing of film only, not the taking of pictures.

PLAN CHECK -- Fee for City to review plans and specifications to ensure their compliance with all appropriate codes.

PLANNED SIGNING PROGRAM -- Processing fee for a request to the Zoning Administrator for review and approval of a planned signing program.

PLANNING ACTION TIME EXTENSION/RENEWAL -- Processing fee for a request for an extension of time or renewal of a variance or conditional use permit.

PLUMBING PERMIT -- Permit required for installation of new or modification of existing plumbing.

POLICE REPORT -- Fee for providing a copy of Police and Traffic reports.

PUBLIC ENTERTAINMENT PERMIT -- Permit required for a single event, a series of events, or an ongoing activity or business in which the public is invited to watch, listen, or participate.

PUBLIC RIGHT-OF-WAY INSPECTION -- Fee for inspection of all non-City projects occurring in the public right-of-way.

PUBLIC SAFETY COMMUNICATIONS TAPE -- Fee charged to make copies of 9-1-1 calls.

RECREATION FEES -- Fees for participation in various City-provided programs.

REDEVELOPMENT ACTION -- Processing costs for a request to the Redevelopment Agency for review and approval of a privately-initiated project in the Downtown Redevelopment Project Area.

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REHEARING / APPEAL ALL DECISIONS -- Processing fee for request for rehearing or an appeal of an action by the Planning Division, Zoning Administrator, Redevelopment Agency or City Council.

REMOVAL OF SIGNS IN PUBLIC RIGHT-OF-WAY -- Fee assessed for the removal of signs posted in the public right-of-way, including parkways, medians, and utility and sign poles.

REPORT OF RESIDENTIAL BUILDING (per unit) -- Fee assessed for all resale transactions to review existing building permit and zoning records.

RESIDENTIAL BUILDING INSPECTION (per unit) -- Fee assessed for request to physically inspect residential units at the time of resale or in conjunction with a residential common interest development conversion.

RESIDENTIAL COMMON INTEREST DEVELOPMENT CONVERSION -- Processing fee for a request to the Planning Commission to allow the conversion of a previously occupied apartment complex to a residential common interest development.

REZONE -- Processing fee for a request to the City Council to change zoning of private property.

SEASONAL AGRICULTURAL PERMIT -- Fee charged for permitting the sale of a seasonal agricultural (i.e. fruit or vegetable) within the City.

SHOW WAGON -- a rental of a mobile stage providing a raised platform for events, announcements, concerts and shows. City will deliver and pick up the show wagon within the contiguous (touching) cities.

SIDEWALK PERMIT (COMMERCIAL AND RESIDENTIAL) -- Fee charged for permitting and inspecting the construction of a sidewalk.

SIDEWALK / PARKING LOT SALE -- Special permit required for a business to conduct a sidewalk or parking lot sale.

SOLICITATION PERMIT -- Required when an individual, group, association, firm, organization, etc., solicits donations for charitable purposes.

SPECIAL EVENT PERMIT -- Processing fee for review of special events (parades, rallies, or similar activities) sponsored by organizations or businesses.

SPECIFIC PLAN AMENDMENT -- Processing fee for a request to the City Council to amend an adopted specific plan.

SPECIFIC PLAN CONFORMITY REVIEW -- Processing fee for a request to the Planning Commission for a Specific Plan Conformity Review.

STORM DRAIN CONNECTION -- Fee charged for permitting and inspecting connection to storm drain.

STREET CUT (LOCAL AND ARTERIAL) -- Fee charged for permitting and inspecting a street cut.

STREET IMPROVEMENT PLAN CHECK -- Processing fee to insure improvement plans meet City standards.

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TEMPORARY VENDOR PERMIT -- Permit required for a temporary sale of merchandise, etc., at a place other than normal place of business (e.g. hotel).

TENANT RELOCATION REPORT REVIEW -- Fee assessed to review the tenant relocation report required by the State in conjunction with the City's review for a request to convert and/or close a mobile home park.

TRACT AND PARCEL MAP -- Processing and reviewing fee for tract maps and parcel maps for a private development project.

TRAINING FACILITY RENT -- Fee charged to outside agencies requesting to use the facility to meet their training needs. These fees cover the rental, repair and maintenance for the various props located at the facility.

TRASH HAULER PERMIT -- Permit required for monitoring of solid waste collected for compliance with AB 939.

UNIFORM FIRE CODE PERMIT INITIAL / RENEWAL -- Permit required for various types of activities such as an auto repair business, businesses where people congregate (movie theaters), installation of underground tanks, storage of flammable liquids or hazardous materials, etc.

UTILITY PERMIT -- Fee charged for permitting and inspecting utility hook-ups.

VACATION / ABANDONMENT OF RIGHT-OF-WAY -- Fee charged to process applications of individuals requesting City to vacate or abandon easements, etc.

VARIANCE -- Processing fee for a request to the Planning Commission for a variance from a Zoning Code development standard.

VEHICLE IMPOUND / STORAGE (PRIVATE PROPERTY) -- Fee charged to process and track a towed vehicle. Towing initiated by private property owner. This fee is in addition to all applicable towing fees.

VEHICLE IMPOUND / STORAGE (PUBLIC PROPERTY) -- Fee charged to process and track a towed vehicle. Towing initiated by Police Department personnel. This fee is in addition to all applicable towing fees.

VIDEO TAPE DUPLICATION -- Charges to duplicate a videotaping event by the City.

WHEELCHAIR RAMP -- Fee charged for permitting and inspecting construction of a wheelchair ramp.

ZONING ADMINISTRATOR APPEAL -- Processing fee for an appeal to the Planning Commission of a decision made by the Zoning Administrator.

ZONING ADMINISTRATOR TIME EXTENSION/RENEWAL -- Processing fee for a request to the Zoning Administrator for extension of time or renewal of a previously approved application.